

**Board of Fire Commissioners  
District 2, Howell Township Fire Company No. 1  
Adelphia, NJ 07710**

October 6, 2014

**REGULAR MEETING**

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Harry Carter, at 8:00 PM.

A Roll call was taken showing George Patten, Frank Biddle, III, Harry Carter and Doug Howlett present. Also in attendance was Joseph Youssouf, Board Attorney. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Doug Howlett and seconded by George Patten; to approve the minutes of the last meeting held on September 8, 2014, motion carried.

The following Vouchers have been submitted for payment.

<b>VOUCHER</b>	<b>LINE #</b>	<b>VENDOR</b>	<b>AMOUNT</b>
1418	A12-2	VFIS	4,655.00
1419	A12-3	Allied Diesel	46.13
1420	A12-3	A. R. Communications	299.10
1421	A12-3	Brice's Auto Supply, Inc.	252.27
1422	A12-3	Campbell Supply Co.	675.77
1423	A12-3	Clean Air Company, Inc.	1,234.60
1424	A12-3	Cooper Electric Supply, Inc.	36.00
1425	A12-3	Edwards Tire Company, Inc.	771.12
1426	A12-3	Emergency Equipment Sales, LLC	207.00
1427	A12-3	Fire One	1,432.00
1428	A12-3	G & L Lawn Service	1,270.00
1429	A12-3	MyFleetCenter.Com	40.48
1430	A12-3	Underwriters Laboratories, Inc.	2,384.45
1431	A12-4	Family Practice of CentraState	885.00
1432	A12-4	NetLink	199.00
1433	A12-6	Howell Township, DPW	30.82
1434	A12-6	Pedroni Fuel Co.	2,243.62
1435	A12-7	ACS Firehouse Software	2,703.00
1436	A12-7	Fitness Lifestyles	4,221.00
1437	A12-8	JCP&L	1,306.15
1438	A12-8	N. J. American Water	166.28

1439	A12-8	N. J. Natural Gas	204.61
1440	A12-8	Verizon	377.13
1441	A12-8	Verizon Communications	61.98
1442	A12-8	Verizon Wireless	612.76
1443	A12-9	N. J. American Water	6,670.80
1444	A12-9	N. J. American Water	6,926.01
1445	A12-10	Complete Security Systems, Inc.	105.00
1446	A12-10	Freehold Cartage, Inc.	118.90
1447	A12-10	Sakoutis Brothers Disposal	75.00
1448	A12-13	Continental Fire & Safety, Inc.	2,646.55
1449	A12-13	Fire Fighters Equipment Company, Inc.	3,008.04
1450	A12-13	Safe-T	3,200.00
Electronic	A9-1	Payroll by Paychex (for September, 2014)	2,872.22
Electronic	A9-1	Tax Pay by Paychex ( for September, 2014)	579.49
Electronic	A9-1	Paychex Fee (deducted 10-10-14)	121.03
Electronic	A9-1	September 2014 N. J. Pension Payment	197.64
		Total	\$52,835.95

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by Doug Howlett, seconded by George Patten, and a roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

The resolution, which was duly adopted on this day, is attached to minutes.

### **Communications**

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received a check, from the Township of Howell, which is the third 2014 fire tax payment. The check, in the amount of \$350,000.00, was received and deposited on October 1, 2014. We received a statement, from the New Jersey Motor Vehicle Services, for all abstract lookup performed in August, 2014.

### **Legal**

Joe gave a report on the upcoming Budget for 2015. Joe stated that there is a new questionnaire that needs to be filled out for the State which must be completed and sent with the 2015 Budget. The 2015 Budget must be introduced by December 22, 2014 and the election and vote will be on February 21, 2015.

## Chief's Report

Chief Bob Tice gave his incident report for the month of September, 2014. Chief Tice also asked to purchase three sets of Turnout Gear from Safe-T, on State Contract #80948, for a total of \$8,865.84. After some discussion, a resolution was offered by George Patten and seconded by Harry Carter, to purchase the Turnout Gear from Safe-T. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

## Committees

Frank gave a report on the Executive Board Meeting which was held on September 25, 2014. Frank also gave a report on the trucks as follows.

- 1) All ground ladders were tested by UL on September 11, 2014 and passed.
- 2) 19-2-90 was tested by UL on September 11, 2014 and will need a few repairs before a certification will be issued.
- 3) All pumps were tested by Fire One on September 17, 2014 and passed.
- 4) Art replaced the front brakes on 19-2-68's vehicle.
- 5) All four tires were replaced on 19-2-66's vehicle by Edwards Tire Company.
- 6) 19-2-67's vehicle was serviced at Jiffylube.
- 7) 19-2-85 sustained some damage to the pump shift gearbox during a drill. The truck will be out of service waiting on some parts.
- 8) The repaired battery charger from 19-2-75 is back and will be used as a spare.
- 9) Clean Air Company completed our annual service of the vehicle exhaust systems at both Fire Stations.
- 10) We replaced the battery in the Ford Tractor at the Route 524 Fire Station.

## New Business

We received a new Service Agreement, from ESI Equipment, for the care of all of our rescue tools. The contract is for \$1,893.00. A resolution was offered by George Patten and seconded by Doug Howlett, to enter into this contract with ESI Equipment. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

We received a quote, from Signal Control Products, for the Preemption Vehicle Kit for the New Chief's Command Vehicle. The cost of this GPS based kit is \$3,495.00. A resolution was offered by George Patten and seconded by Doug Howlett, to purchase this kit from Signal Control Products. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

With no further business to come before the Board, the meeting was adjourned at 9:48 PM.